



## CAPM® Certification Training – Curriculum Outline

This PMI-aligned curriculum by DailyAgile is designed to build strong foundational project management knowledge, support real-world project environments, and enable first-attempt success on the CAPM® exam.

### Module 1: Introduction to Project Management

- Understanding projects, programs, portfolios, and PMOs
- Role of a project manager and project team members
- Project environments and organizational structures
- Project constraints and success factors

### Module 2: Project Lifecycle & Phases

- Initiating, planning, executing, monitoring & controlling, and closing
- Key deliverables and documentation per phase
- Stakeholder identification and engagement basics

### Module 3: Predictive (Waterfall) Project Management

- Traditional project planning and control concepts
- Scope definition and Work Breakdown Structures (WBS)
- Schedule development and cost estimation fundamentals

### Module 4: Agile Project Management Fundamentals

- Agile principles and mindset
- Scrum framework roles, events, and artifacts
- Kanban basics and flow-based delivery
- Adaptive planning and incremental delivery

### Module 5: Hybrid Project Management Approaches

- Blending predictive and agile approaches
- When to use hybrid models
- Governance and reporting in hybrid projects

### Module 6: Project Management Knowledge Areas

- Scope, schedule, cost, quality, and resource fundamentals
- Risk and issue identification
- Communication and stakeholder management basics
- Procurement and vendor coordination overview

### Module 7: Tools & Techniques

- Project charters and business cases



- Schedules, risk registers, and issue logs
- Status reporting and performance tracking
- Change requests and configuration management

### **Module 8: Business Analysis & Requirements**

- Requirements elicitation and documentation
- Traceability and validation
- Supporting business value delivery

### **Module 9: Ethics & Professional Responsibility**

- PMI Code of Ethics and Professional Conduct
- Professional accountability and integrity
- Ethical decision-making scenarios

### **Module 10: CAPM Exam Preparation**

- CAPM exam structure and question formats
- Scenario-based and situational questions
- Time management strategies
- Mock exams and practice assessments
- First-attempt success strategies